

**Town of LaCrosse  
Regular Meeting Minutes  
May 9, 2016**

*Minutes which are public record, are notes taken to provide a summary memorandum of meetings or hearings and contain all official actions taken. Minutes are not intended to be a word for word or verbatim transcription of the meeting.*

The mayor called the meeting to order at 8:35 pm

**Present:** Mayor Dianne Dubberly; Councilman Tommy Ewing; Councilman Barbara Thomas; Councilman Johnny Ho; Councilman Jennifer McLendon; Accountant Laura Ling; Fire Chief Dwayne King; Attorney John Maines and Town Clerk Lee Forzly

**Absent:** Councilman Richard Dubberly

**Approval of minutes May 9, 2016**

Councilman Ewing made a motion to approve the minutes. Councilman Thomas seconded the motion. Motion carries.

**Approval of minutes of joint meeting with the BOCC April 11,2016**

Councilman Ewing made a motion to approve the minutes. Councilman Ho seconded the motion. Motion carries.

**Budget Report** -Accountant Laura Ling

For the month of April , all of our variance were in Revenues. Specifically, the general fund was \$3,303 below budget, which was mostly due to property taxes being lower than anticipated. The Street fund was also below budget due to timing payments of the gas tax payments ( approximately \$3,000). Year to date we are falling behind budget:

**General Fund:** \$7,653 behind budget, due to the following items

Property taxes below budget \$4,441

Building Payment \$2,589

Park Maintenance \$1,010

**Fire Fund:** \$8,189 behind budget

Building Maintenance \$6,450 ( Roof, generator and septic repairs/maintenance)

Payroll \$3,940

Equipment Maintenance \$1,108 ( Engine 22 repairs)

**Cash Balances:** The cash balances as of April 30, March 31,2016 and this time last year were as follows:

Total Cash for 4/30/2015, \$330,866; 3/31/2016, \$297,318 and 4/30/2016,\$293,144

The drop in the savings account reflects our \$47,000 pull from reserves to fund the fire department roof ((24,650), equipment( \$7,542) and operating deficit. As you recall, we budgeted a deficit of \$54,638 for the general and fire fund for this year.

**New Business:**

1. - Mr. Gus Olmos- Manager Alachua County Water Resources gave a presentation with handouts on the Proposed Alachua County Fertilizer Code.

2.Mr. Maines opened the bids for the mowing contract 2016-2018

- a. Councilman Ewing made a motion to disqualify the PremierScape bid of \$14,880 for lack of a Workmen's Compensation Certificate or exemption . Bid was established as a non responsive bid. Councilman Thomas seconded the motion. Motion carries.
- b. A.J. Lawn Care bid. Mr. Maines recommends that we verify AJ's Workmen's Compensation Exempt Certificate dated June 2011 to establish a responsible bid. Councilman Thomas made a motion to award the bid of \$10,150 to A.J. Lawn Service on verification of the certificate . Councilman Ho seconded the motion. Motion carries. Councilman Thomas made a motion that if the certificate is invalid A.Lawn Service to suspend work until a valid certificate is presented. Councilman Ewing seconded the motion. Motion carries. Councilman Thomas made a motion that if A.J. produces a valid certificate , he will be able to continue to work under the existing contract until the contract can be re-bid. Councilman Ewing seconded the motion. Motion carries.

3. Councilman Ewing made a motion to rearrange the agenda order and move to Item # 5 accepting the resignation of former Fire Chief Paul McDavid and appointing Dwayne King as the new Fire Chief of Lacrosse. Councilman Mclendon seconded the motion . Motion carries.

Fire Chief King brought us up to date on several issues and discussed a few of the issues.

- a. Councilman Ewing made a motion that we adopt a resolution paying firefighters under the FLSA 7K rule. Councilman Ho seconded the motion. Motion Carries.
- b. Councilman Ewing made a motion to repair the tanker up to \$1500. Councilman Mclendon seconded the motion. Motion carries.
- c. Councilman Ewing made a motion to adopt pay schedule effective 5/13/16 for full time firefighters; Ian Calderwood, Thomas Jones and Cameron Chadwick to be paid \$8.65 per hour. Chief Dwayne King \$9.25 per hour, a reduction from \$10.25 per hour. (this will mean a year end savings of \$1500 in payroll ) Councilman Thomas seconded the motion. Motion carries.
- d. Councilman Ho made a motion to install back boards on the tennis court for racquetball and tennis practice use. Councilman Ewing seconded the motion. Motion carries.

4. Town Clerk brought the council up to date on some of the computer issues. Charles Kelley has been assisting with the issues and updates. Councilman Thomas made a motion to pay Charles Kelley \$250.00. For ten hours of work. Councilman Ho seconded the motion. Motion carries.

**Old Business:**

All issues on office copy machine have been settled and new machine is to be installed.

## **Reports:**

**1. Attorney Report** - John Maines - nothing to report

**2. Fire Department** - Councilman Tom Ewing/Fire Chief Dwayne King

ISO Rating Fire Chief King assured the town that we would maintain a rating of 9 for the time being. b. Fire Contract - Chief King presented a sample of the contract for LaCrosse. There will be a meeting of the BOCC on Tuesday May 10, 2016 at 5:30 to discuss the municipalities contracts further. . Call Report for April: EMS 35, Auto Accidents 4 (one with extraction and fly out), Brush Fires 2, House Fire 1 (cancelled per units on the scene), Fire Alarm 1 , Misc Fire 1 ( transformer fire). 1 call in city limits, 0 call city of Alachua.

c. Electrical repair - James Harrell is having surgery . We have decided to wait until his return to complete the repairs.

**3. Buildings/Grounds** - Town Hall Town Clerk gave us date for pressure washing to be done

**4. Grants** - Councilman Jennifer Mclendon. Councilman Mclendon reviewed what was being worked on.

**5. Library Committee** - Councilman Barbara Thomas - nothing to report

**6. Mayor Report**

- a. Mayor Dubberly presented the letter to Council on the request for FY 2016-17 funding
- b. In reference to the CPTA Grant application, Mayor Dubberly discussed the letter from Scott Koons, Director of the North Central Florida Regional Planning Council and the letter to Mr. Taylor Teepell Divisional Director of the Florida Department of Economic Opportunity for our
- c. Technical assistance grant funding to complete our Evaluation and Appraisal review Amendments.

**7. Parks/Recreation** - Town Hall- Nothing to report

**8. Personnel Rules** - Mayor and Town Clerk- Councilman Ewing said that he and Chief King would be working on the Fire Department rules.

**9. Street/Street Lights** - Councilman Johnny Ho- Nothing to report

Councilman Ewing made a motion to approve the bills. Councilman Mclendon seconded the motion. Motion carries.

Councilman Ewing made a motion to adjourn. Councilman Ho seconded the motion. Motion carries.

Time 9:15pm

