

**Town of LaCrosse**  
**Regular Meeting Minutes**  
**April 11, 2016**

*Minutes which are public record, are notes taken to provide a summary memorandum of meetings or hearings and contain all official actions taken. Minutes are not intended to be a word for word or verbatim transcription of the meeting.*

The mayor called the meeting to order at 8:35 pm

The Pledge of Allegiance had been said at the previous Joint meeting with the BOCC

**Present:** Mayor Dianne Dubberly; Councilman Tommy Ewing; Councilman Barbara Thomas; Councilman Richard Dubberly; Councilman Johnny Ho; Councilman Jennifer Mclendon; Accountant Laura Ling; Fire Chief Paul McDavid; Attorney John Maines and Town Clerk Lee Forzly

**Approval of Minutes April 11, 2016**

Councilman Ewing made a motion to approve the minutes. Councilman Thomas seconded the motion. Motion carries.

**Budget Report** Accountant Laura Ling

For the month of March, we had some variances from budget:

**Fire Fund:** \$3,363 over budget on equipment maintenance due to repairs to Engine 22

\$1,324 over budget on overtime costs. This month had 198 hours of overtime compare to our budget of 94 hours. This was due to turnover, which forced others to cover the shifts. Three new hires were made during the last pay period to remedy the situation.

**Street Fund:** \$7,875.00 under budget - this was due to the timing of the tree trimming payments in the budget.

**Year to date,** we are falling behind budget. Our revenues are on track, but our expenses are over budget, mainly due to the following items:

**General Fund:** \$2,378 over budget- primarily due to the building payment (\$2,219) and park maintenance \$1,010). \$2,737 over budget for payroll expense. This is primarily due to working more hours than anticipated due to turnover and some additional hours worked by the Chief to resolve engine issues. \$1,745 over budget for equipment maintenance which is primarily due to Engine 22 repairs.

**Cash Balances:** The drop in the savings account reflects our \$47,000 pull from reserves to fund the fire Department roof (\$24,650) , equipment \$7,542 and operating deficit. As you recall, we budgeted a deficit of \$54,638 for the general and fire fund for this year.

**New Business:**

1. Lee Forzly, Town Clerk, swore in Mayor, Dianne Dubberly; Council Seat 2, Tommy Ewing and Council Seat 3, Jennifer Mclendon.
2. A road request from Martha Forest was discussed.
3. Committee assignments were made as follows; Fire Department, Tommy Ewing; Streets/Streetlights, Johnny Ho; Building and Grounds, Town Hall; Parks/Recreation, Town Hall; Mowing, Richard Dubberly; Grants, Jennifer Mclendon; Personnel rules, Mayor and Town Clerk; Library new committee), Barbara Thomas with Mayor assisting.

**Old Business:**

- 1.Tree trimming Town Hall Parking Lot - discussion on a per day rate . Tabled Decision
- 2.Brush Truck - work in progress

**Reports**

**1.Attorney Report** - John Maines -EAR update

Councilman Ewing made a motion to proceed with EAR update as proposed by Lowell Garrett , authorize advertising and authorize attorney and mayor to coordinate process. Councilman Dubberly seconded the motion. Motion carries.

**2.Fire Department** - Councilman Tom Ewing/Fire Chief Paul McDavid

- a. Discussion on meeting with City of Alachua b. Call report:Total 50 calls 4 in the city of Alachua (35) ems , 3 auto accidents, 2 brush fires,1 house fire (1) fire alarm ( 1) power line down , (3) others cancelled.

**3.Streets/Streetlights**-Councilman Johnny Ho -outages to be reported

**4.Mayor**

- a. Councilman Thomas made a motion to get out of new copier contract if keeping the old copier, if The old copier could be kept ( with contract) if not authorizing the new copier without a Stand. Motion carries 3-1

**5.Mowing** - Councilman Richard Dubberly- nothing to report

**6.Building and Grounds** -Lee Forzly - Town Clerk

- a. Pressure washing bids were reviewed. Councilman Ewing made a motion to accept DC Pressure Washing bid of \$400.00. Work be started a after pollen season. Councilman Ho seconded the motion. Motion carries.

**7.Parks/Recreation Town Hall** - nothing to report

**8.Grants**- Jennifer McLendon nothing to report

Councilman Thomas made a motion to approve the bills. Councilman McLendon seconded the motion. Motion carries.

Councilman Ho made a motion to adjourn. Councilman McLendon seconded the motion. Motion carries.

Time: 9:45pm

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C.Dianne Dubberly- Mayor

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Lee Forzly - Town Clerk